

CLERK SECURITY GROUP PERMISSIONS

TERMINAL SALES

PERMISSIONS WITH OPTION SELECTED



OPTIONS

TERMINAL SALES

Allows access to the Terminal Sales menu.

Search Transactions

Allows access to view electronic journal information and print Tax Invoices.

Transaction Date Shift

Allows access to move transactions from the original date/time they were done which impacts reporting.

Transaction Media Change

Allows access to change the media types used to finalise a sale (EG from Cash to EFTPOS) which impacts reporting.

Transaction Reversal

Allows access to attempt to reverse transactions which impacts reporting/SOH.

Transaction Reversal Selected Only allows access to reverse one transaction at a time.

Transaction Reversal Visible Allows access to reverse all visible transactions (bulk reversal).

Change TOP # Records

Allows access to change the amount of transactions they're allowed to view at once on-screen from the system default of 1000.

Terminal Cash Off

Allows access to complete Z Read/End of Shift Cash Declarations

Show Expected Values

Allows access to see what the expected media values are (calculated by SwiftPOS)

Terminal Cash Off Save

Allows access to save changes to Terminal Cash Offs

Terminal Cash Off Delete

Allows access to delete Terminal Cash Offs

Terminal Auto Cash Off

Allows access to auto-populate the expected media values into the actual values

Override Declaration Type

Allows access to override the declaration to being completed in Back Office rather than from Terminals.

Post/Zip Codes

Allows access to add/edit/delete Postal Codes which aren't already in SwiftPOS, as well as setup Marketing Regions for Exports

Live Sales

Allows access to view Media Totals as they happen for the current day for each Terminal (auto-refreshes).

Terminal Activity

Allows access to connect to Terminals to view transactional journals as they happen.
(must be licenced for Web Reports).

Alerts

Allows access to view/edit/delete Alerts that can be SMS'd or Emailed. Alerts include:

- No Sales
- Cancelled Sales
- When certain Classifications of Accounts/Members transact
- RSA of certain Accounts/Members
- High Value Transactions

Dynamic Analysis

Allows access to view/edit/delete & run Dynamic Analysis extracts. These pull Sales data together into a format/structure that you can customise.